

TOWN OF MILFORD - JOB DESCRIPTION

Lifeguard/Lifeguard WSI –

JOB TITLE:	PT/Seasonal	Grade Level:	2 & 4
CLASSIFICATION:	Non-Exempt		

<u>Job Description:</u>	The lifeguard shall perform tasks of lifesaving and general water safety at all Town swimming facilities. Implements all water safety policies and procedures and supervises patrons in and around the swimming pool(s).
<u>Accountability:</u>	Reports to the Pool Manager.
<u>Equipment Used:</u>	All pool-related rescue equipment.
<u>Environment:</u>	Inside: <u>5</u> % Outside: <u>95</u> %

Duties and Responsibilities:

<p>Note: Except as specifically noted, the following functions are considered essential to this position. The listed duties, however, are not meant to be a complete listing of the duties which may be undertaken by this position.</p>	<ol style="list-style-type: none"> 1. Supervises and observes swimmers at all times to ensure their safety. Is responsible for maintaining pool safety at all times. 2. Administers to injuries of swimmers following proper first aid procedures 3. Organizes and monitors any pool activities. 4. Provides swimming lesson if applicable. 5. Enforces rules of conduct in and around pool area(s). 6. Vacuums pool(s), empties skimmers, skims bugs and other debris from surface, cleans scum line weekly. 7. Maintains amenities in, and cleanliness of, bathrooms, changing areas and showers. 8. Places rescue equipment in the proper location(s) on pool deck(s). Ensures that equipment is maintained in a safe and acceptable condition at all times. 9. Cleans up pool deck, as necessary, keeping it free of trash, weeds, debris, etc. 10. Maintains all necessary record, reports, log books, etc. as they pertain to pool activities. 11. Performs any and all other duties as assigned by the Pool Program Manager. 12. Attends pre-season orientation and in-service trainings as directed by the Pool Manager. 13. Performs other related duties as required.
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Physical Activity Requirements: Frequently, Occasionally, Seldom, Rarely or Not Required

PRIMARY PHYSICAL REQUIREMENTS

LIFT up to 10 lbs.:	Frequently
LIFT 11 to 25 lbs.:	Frequently
LIFT 26 to 50 lbs.:	Occasionally
LIFT over 50 lbs.:	Occasionally
CARRY up to 10 lbs.:	Frequently
CARRY 11 to 25 lbs.:	Frequently
CARRY 26 to 50 lbs.:	Occasionally
CARRY over 50 lbs.:	Occasionally
REACH above shoulder height:	Frequently
REACH at shoulder height:	Frequently
REACH below shoulder height:	Frequently
PUSH/PULL:	Frequently +++

OTHER PHYSICAL CONSIDERATIONS

Twisting	Frequently
Bending:	Frequently
Crawling:	Rarely
Squatting:	Frequently
Kneeling:	Frequently
Crouching:	Frequently
Climbing:	Frequently
Balancing:	Frequently

WORK SURFACE(S)

Wet and slippery surfaces around the pool and locker room.

HAND MANIPULATION

Grasping:	Frequently
Handling:	Frequently
Torquing:	Occasionally
Fingering:	Frequently
Controls and Equipment:	Frequently

Controls & Equipment

DURING AN 8-HOUR DAY, EMPLOYEE IS REQUIRED TO:

	Consecutive Hours	Total Hours
	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8
Sit	1-2	3-4
Stand	1-2	2-3
Walk	2-3	3-4

Cognitive and Sensory Requirements:

Talking:	Necessary for communicating with others, instructing staff & patrons, Must be able to read, write and speak fluent English.
Hearing:	Necessary for receiving and/or giving information and instructions to staff and patrons
Sight:	Necessary to perform job effectively to observe/ guard staff and patrons.
Tasting & Smelling:	Necessary for identification of chemical levels.

Specific Vocational Preparation Requirement(s):

Short demonstration only	Any "beyond short" demonstration up to and including 30 days.	30-90 days
91-180 days	181 days to 1 year	X 1 to 2 years
2 to 4 years	4 to 10 years	Over 10 years
<p>Required:</p> <ul style="list-style-type: none"> • Lifeguarding, must be 15 years of age or older • Must be able to work with all ages of the general public. • Thorough knowledge of lifesaving techniques and safety standards required. • Physical condition commensurate with the demands of the position. Must be in excellent physical condition to perform lifesaving responsibilities, alertness and commonsense to deal with situations as encountered. • Successful completion of a criminal records check. 		

Experience	<ul style="list-style-type: none"> Must be able to work with all ages of the general public.
Supervisory experience:	n/a
Licensure/Certification Requirements:	First Aid, CPR and AED certification required. Lifeguarding certification.
Other Training, and/or related Skills	WSI preferred.

Summary of Occupational Exposures:

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Other Considerations and Requirements:

Other Considerations and Requirements: <ul style="list-style-type: none"> Must be dependable. Previous experience as a lifeguard is desired. Ability to work evenings and weekends if necessary and to commit to a 10-week season. The physical demands of the duties described are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position. This position requires the projection of a positive attitude and image about the Town of Milford, a pleasant demeanor, and a commitment to service to the public and staff.
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I acknowledge receipt of this job description and understand the functions of the position as specified above. I understand the duties and responsibilities of the job description are not all inclusive, but representative of the position.

Signature

Date

This job description was reviewed and approved by Dept Manager and HR on	2/4/16
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